

Rules of Conduct for the Group Study Rooms of Passau University Library

- 1. The group study rooms can be used for groups of two to eight people.
- 2. The rooms can only be reserved by students enrolled at the University of Passau.
- 3. Reservations can be made via the booking tool anny.
- 4. Reservations are accepted at the earliest 14 days in advance.
- 5. A maximum of four reservations (two hours each) can be made per calendar week.
- 6. Reservations lapse if the group does not arrive within 30 minutes of the agreed time.
- 7. The rooms cannot be used for scheduled regular events.
- 8. Commercial use of the rooms is not permitted.
- 9. Reservations cannot be transferred or made on behalf of someone else.
- 10. The rooms can only be used during the regular opening hours and must be vacated two hours before the closing time of the reading room.
- 11. Before you can use the room, you have to register at the circulation desk.
- 12. Pens for the whiteboards and a projector (Computer Science & Mathematics reading room) can be borrowed from the circulation desk against a deposit.
- 13. Please keep the room clean.
- 14. Please keep the noise level low.
- 15. You are using the group study room and other resources at your own risk. The University Library cannot be held liable for loss or damage to private items.
- 16. The general Passau University Library Regulations also apply in the group study rooms.

Library Management